**Department of Anthropology & Middle Eastern Cultures**

**Incoming Graduate Student Waiver Request Form**

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Track\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

Bachelor’s Degree in:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This form must be submitted by the end of the students’ first semester in the program. In addition to this form all waiver requests must be accompanied by a letter to the Graduate Coordinator that clearly outlines the waivers requested and the prior experience that is being used for the claim.** **Students must take the courses shown on the checklist in the Graduate Handbook, including particular requirements for the Cultural Anthropology or the Archaeology/ Bioarchaeology track. Students without a Bachelor’s Degree in Anthropology are required to take undergraduate leveling courses as shown on the checklist.**

1. Students may waive the requirement for AN 6123, Anthropological Theory, if they have had an equivalent course. In your letter, please list the equivalent course with a brief description of its contents. Evidence must be provided to back up student claims (e.g. course catalog description, course syllabus, correspondence from the instructor/professor). Please attach such evidence to this form.

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**For departmental use only: Decision: \_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_**

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2. Students on both tracks are required to take AN 8215, Internship in Applied Anthropology, unless they seek a waiver based on prior experience. In your letter, please list the equivalent experience and a description of that experience. A request for the waiver of the internship must include supporting documentation from the student’s prior employer/supervisor that details: the kinds of work performed; the length of time at each job or experience; the anthropological knowledge acquired; and an attestation of the student’s satisfactory performance of the work. Supporting documentation provided by former employers/supervisors must be submitted to the Graduate Coordinator via e-mail and/or attached to this form.

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3. Students on the Archaeology/Bioarchaeology track are required to have field experience equivalent to an academic field school. This includes training in Phase I site survey (NOT instrument survey, but training in how to locate, record, and evaluate sites). In the absence of such experience, students are required to take AN 2510 survey and/or AN 3510 excavation. In your letter, please outline previous class work/professional experience that you wish to use to claim a waiver for this requirement? Evidence must be provided to back up student claims (course information from instructors and/or documentation from an employer/supervisor). Please attach such evidence to this form. Supporting documentation provided by former employers/supervisors must be submitted to the Graduate Coordinator via e-mail and/or attached to this form.

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**Please note that ALL REQUESTS FOR WAIVERS MUST BE COMPLETE, INCLUDING DOCUMENTATION OF PRIOR EXPERIENCE, BY THE END OF THE STUDENT’S FIRST SEMESTER.**

**Student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Graduate Coordinator\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department Head\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**