

**Department of Anthropology & Middle Eastern Cultures
Annual Student Evaluation Form**

Student Name: _____ Track: _____

Year & Semester you started the program: _____ Number of Semesters in Program: _____

Current GPA: _____

Major Professor: _____ Co-Major Professor (if applicable): _____

Committee Member: _____ Committee Member: _____

Committee Member: _____ Committee Member: _____

Please indicate your completion of the following elements of your graduate program in the past calendar year/
enrollment start date for 1st year, 1st semester students:

A. Program Requirements:

- | | | | |
|---|-----------|----------|----------------------------------|
| 1. Major Professor Agreement form completed: | Yes _____ | No _____ | NA _____ (non-1st year students) |
| 2. Thesis Committee Request form completed: | Yes _____ | No _____ | NA _____ (non-1st year students) |
| 3. Incoming Student Waiver Request completed: | Yes _____ | No _____ | NA _____ |
| 4. Program of Study Completed: | Yes _____ | No _____ | NA _____ (non-1st year students) |

Which waivers were approved:

- | | | | |
|----------------------------|-----------|----------|----------|
| | Yes _____ | No _____ | NA _____ |
| a. Internship | Yes _____ | No _____ | NA _____ |
| b. Survey Field School | Yes _____ | No _____ | NA _____ |
| c. Excavation Field School | Yes _____ | No _____ | NA _____ |

3. IRB Training completed: Yes _____ No _____ NA _____
If yes, date training completed / renewed: _____

4. RCR/CITI Training completed: Yes _____ No _____ NA _____ (non-1st year students)
If yes, date training completed / renewed: _____

5. Submission of Thesis Proposal Draft to Major Professor: Yes _____ No _____ NA _____ (1st year students)
If yes, date of submission: _____
If no, expected date of submission: _____

6. Submission of Thesis Proposal Draft to Thesis Committee: Yes _____ No _____ NA _____ (1st year students)
If yes, date of submission: _____
If no, expected date of submission: _____

7. Approval of Thesis Proposal: Yes _____ No _____ NA _____ (1st year students)
If yes, date of approval: _____

8. Submission of Thesis Draft to Major Professor: Yes _____ No _____ NA _____ (1st year students)
If yes, date of submission: _____
If no, expected date of submission: _____

9. For 2nd year and higher (5th semester +) students who answered "No" to Questions 5, 6, or 7 and/or 3rd year (5th semester+) students who answered "No" to Question 9, please provide the reason for this answer (no-confidential information (e.g., health information)).

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B. Other accomplishments:

1. Grants:

External grant applications (outside MSU funding) (Submission date; title; PI, Co-PIs; funding agency; amount; role in the proposal; indicate as submitted, awarded, not awarded).

Internal grant applications (MSU, College of Arts & Sciences, Graduate School, Travel grants) (Submission date; title; PI, Co-PIs; funding agency; amount; role in the proposal; indicate as submitted, awarded, not awarded).

2. Publications and technical reports:

Peer reviewed publications (Author(s); year; title; publication; status: indicate as submitted, accepted, or published; invited or volunteered):

Non-peer reviewed papers / reports (Author(s); year; title; publication; status: indicate as submitted, accepted, or published; invited or volunteered):

3. Conferences:

Oral Presentations (Professional organization; year; authors; title; date; location; indicate your role; delivery mode):

Posters (Professional organization; year; authors; title; date; location; indicate your role; delivery mode):

Attendance (Professional organization; date; location; your role; attendance mode):

4. Awards (teaching, scholarship, service, etc.) (Date; organization; award; description of award):

5. Public lectures presented (invited class lectures, brown bag presentation, community presentation) (Date; type of lecture; title; location; author(s); delivery mode):

6. Public outreach (presentations, participation, other assistance) (Date; type of outreach; organization; location; topic; participants; your role; delivery mode):

7. Professional Enhancement or Trainings Attended (Including TA Training, Graduate School Workshops, professional organization workshops; technical skill workshops) (Date; type of training ; organization; location; topic; participants; your role; delivery mode):

Professional Enhancement or Trainings Attended: Cont.:

8. Involvement in Professional Organizations (Memberships, committees, offices held, or other activities; including AMEC GSA and/or MSU GSA) (Year; professional organization; location; position held):

9. Progress towards degree: Please provide a short summary of the progress that you have made towards your degree over the past calendar year/ enrollment start date for 1st year, 1st semester students:

10. Other relevant information: Please provide any other information that you consider relevant to your record or performance over the past calendar year/ enrollment start date for 1st year, 1st semester students:

Student Signature: _____

Date: _____

Major Professor Signature: _____

Date: _____

Please submit the completed and signed form to the AMEC Graduate Coordinator (grad@anthro.msstate.edu) by 5:00 pm CST January 31st annually.

The next page is for Department use ONLY. Do NOT fill in or modify.

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MISSISSIPPI STATE
UNIVERSITY™

COLLEGE OF ARTS & SCIENCES
ANTHROPOLOGY AND MIDDLE
EASTERN CULTURES

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Dear

Thank you very much for the recent submission of your Annual Student Self-Evaluation and thank you for the effort that you made to provide us with this information. We firmly believe that the process of annual reviewing is important to success within the graduate program and that it will help you and your Major Professor to stay on track for a timely completion and defense of your thesis and graduation from the MA in Applied Anthropology Graduate Program.

We recently completed a review of your annual self-evaluation. Overall, the faculty have decided that you are:

_____ Exceeding program expectations and we're delighted with your progress. Excellent work!

_____ Meeting program expectations. Keep working with your major professor and committee to increase your momentum.

_____ Not meeting program expectations. Work more closely with your major professor and committee to get back on track.

You:

You:

You:

We:

We:

We:

We:

Overall, in addition to considering and acting upon the above feedback, we also encourage you to:

In addition, specifically we:

Overall, you are:

Sincerely,

Professor and
Graduate Coordinator
Department of Anthropology and Middle Eastern
Cultures

Professor and
Department Head
Department of Anthropology and Middle Eastern
Cultures